

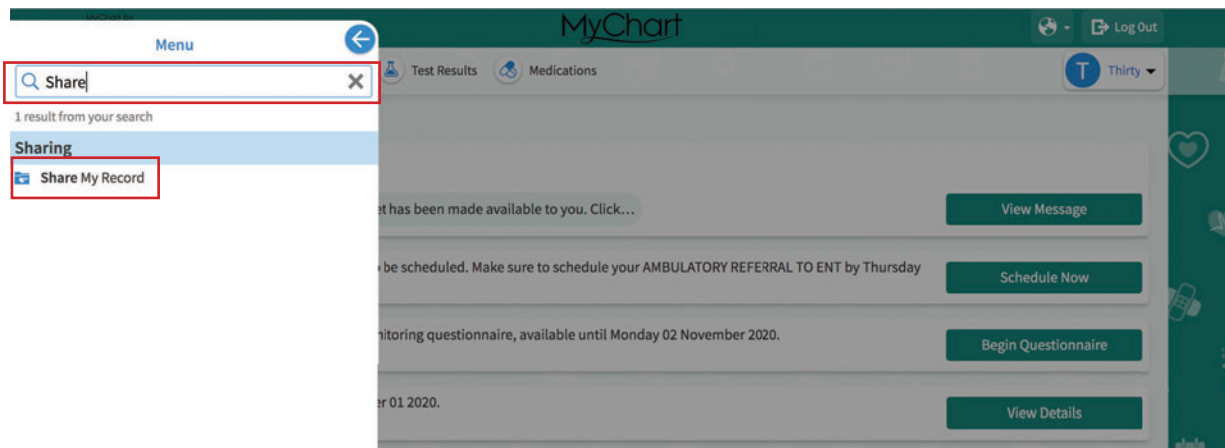


How to Invite Someone to Have Access to your MyChart Record

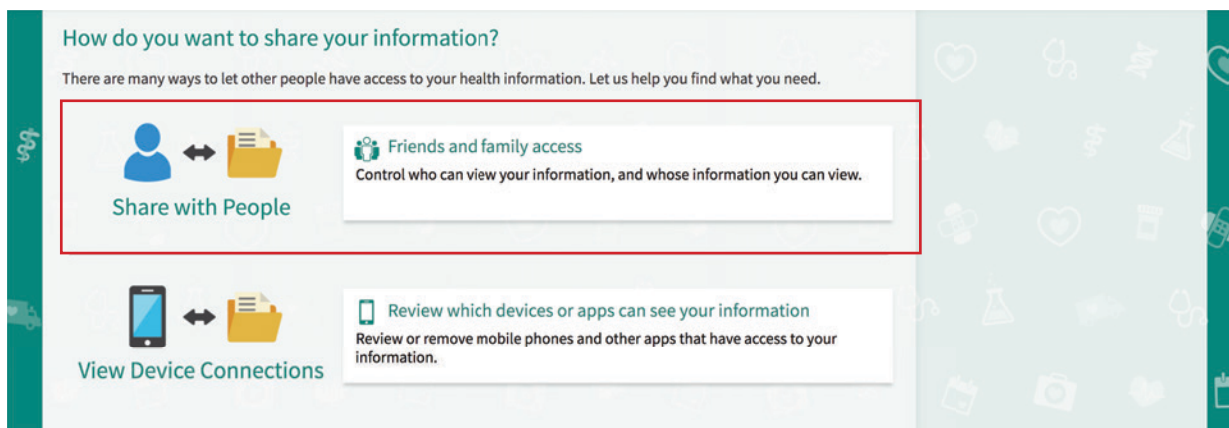
Visit www.jhah.com/en/about-mychart

مركز جونز هوبكنز
أرامكو الطبي
Johns Hopkins
AramcoHealthcare

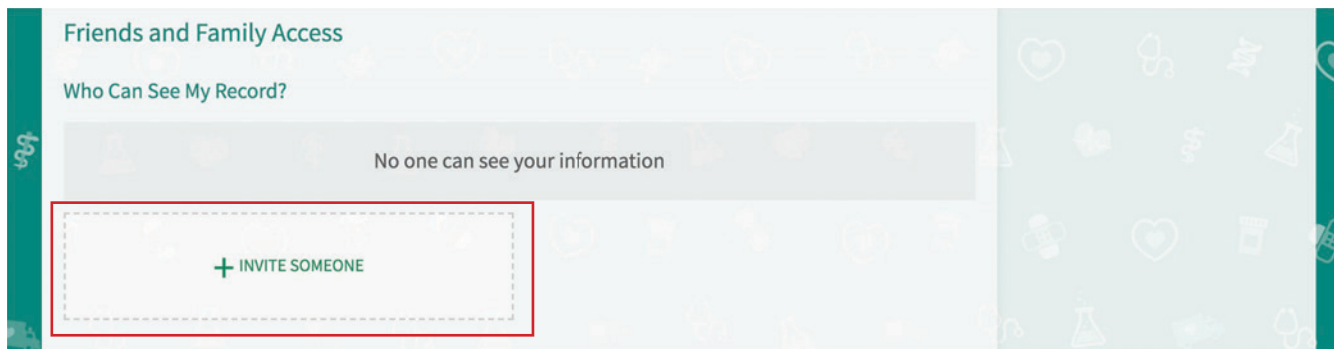
1. After logging in to MyChart, from the drop-down **Menu**, search for or directly select **Share My Record**.



2. Select **Share with People**.



3. Click **Invite Someone**.





How to Invite Someone to Have Access to your MyChart Record

Visit www.jhah.com/en/about-mychart

مركز جونز هوبكنز
أرامكو الطبي
Johns Hopkins
AramcoHealthcare

4. Fill in the required fields: **Name, Email, and Confirm Email.**

Invite Someone to Have Access to Your Record

- 1 We will email an invitation to someone you trust.
- 2 From the email, they can log in to their MyChart to accept the invitation.
- 3 They must verify they know you by entering your date of birth.

Who are you inviting?

* Name

Where should we send this invitation?

* Email * Confirm email

5. On the same page, select what kind of access you would like this person to have: Full or Limited Access. Then click **Send Invite.**

*What kind of access would you like this person to have to your chart?

Full Access	Limited Access
Provides your proxy access to create/view appointments; review history, health issues, questionnaires, labs; view/update medications, allergies, immunizations; view/reply to MyChart messages; personalize MyChart demographics. Refer to the Terms of Use for full info.	Provides your proxy to have access to view appointment information; view health reminders, immunizations, medications and allergies; request medication refills; and personalize MyChart. Refer to the Terms of Use for full info.

SEND INVITE

6. An email invitation will be sent to the person you listed to receive an invite. They can log in to their MyChart account to accept the invitation, then they must verify that they know you by entering your date of birth.